



LONG-TERM PLACEMENTS¹ | CONCIERGE SERVICE

Best in Class... Safe and Sound

Retainer (non-refundable) \$500.²

Concierge Placement Fee (non-refundable, due upon hire)³ 20% of gross annual total compensation⁴

Assessment, Recruitment, and Personalized Support

- Unlimited support/designated Placement Counselor throughout the search process
- Systematic + active recruiting
- Customized candidate matching + referrals
- Detailed interview analysis
- Expert guidance on compensation, benefits + retention

Safe

- Experienced candidates, personally interviewed + verified references
- Social security number verification + address trace
- 7-year county level criminal background check
- Driving Record
- 9-panel Drug Screen
- Infant/Child CPR and First Aid Certification

Sound

- **Placement Portfolio** (includes executed Care Agreement, Hired Candidate's Application + References, Background Check, Offer Checklist, Emergency Medical Consent Form, Performance Review, Household Employer's Tax Law 101)
- **Permanent** Placements (care needed for 1+ year): **6-month free replacement**
- **Long-term** Temporary Placements (2-12 months): **60-day free replacement**
- **Minimum Schedule** of 3-days per week, 7-hours per day
- **Minimum fees** of \$3000 and \$5500 in place for long-term temporary and permanent placements, respectively.

Shared Care (Nanny, Family Assistant, Sidekick) 12% of gross annual salary⁶ (per family)

¹ Long-term placements are defined as jobs with 8-weeks or more in duration.

² Retainer serves as a non-refundable deposit and will be credited to Placement Fee upon hire **if the minimum fee has been met**.

³ Option to pay a 10% premium to the stated placement fee in exchange for the ability to pay in 3-month installments.

⁴ Total Gross Annual Compensation" includes all compensation in whatever form, including but not limited to gross hourly wages, overtime, signing bonuses, the value of health insurance and the value of room and board, received by the Candidate from Client per week multiplied by 52, or per month multiplied by 12, regardless of the duration of employment.

⁵ \$500 retainer due per family and a minimum placement fee of \$3500 per family

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