



LONG-TERM PLACEMENTS¹ | CONCIERGE SERVICE

Best in Class... Safe and Sound

Retainer (non-refundable) \$350.²

Concierge Placement Fee (non-refundable, due upon hire)³ 18% of gross annual salary

Assessment, Recruitment, and Personalized Support

- Unlimited support/designated Placement Counselor throughout the search process
- Systematic + active recruiting
- Customized candidate matching + referrals
- Detailed interview analysis
- Expert guidance on compensation, benefits + retention

Safe

- Experienced candidates, personally interviewed + verified references
- Social security number verification + address trace
- 7-year county level criminal background check
- Driving Record
- 10-panel Drug Screen
- Infant/Child CPR and First Aid Certification

Sound

- **Placement Portfolio** (includes executed Nanny/Educator Family Agreement, Hired Candidate's Application + References, Background Check, Offer Checklist, Emergency Medical Consent Form, Performance Review, Household Employer's Tax Law 101)
- **Permanent** Placements (care needed for 1+ year): **6-month free replacement**
- **Long-term** Temporary Placements (care needed for 2-12 months): **60-day free replacement**
- **Minimum Schedule** of 3-days per week, 7-hours per day
- **Minimum fees** of \$2500 and \$5000 in place for long-term temporary and permanent placements, respectively.

Shared Care (Nanny, Family Assistant, Private Educator)⁴ 12% of gross annual salary (per family)

¹ Long-term placements are defined as jobs with 8-weeks or more in duration.

² Retainer serves as a non-refundable deposit and will be credited to Placement Fee upon hire **if the minimum fee has been met.**

³ Option to pay a 10% premium to the stated placement fee in exchange for the ability to pay in 3-month installments.

⁴ \$350 retainer due per family and a minimum placement fee of \$3000 per family